



CMT AUSTRALIA

Charcot-Marie-Tooth Association Australia Inc.

ABN 63 076189 912

REGISTERED CHARITY - ACNC

CMT AUSTRALIA

PO BOX 493
Engadine NSW 2233

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AGM Minutes 28.10.2023

Meeting opened – 2.00 pm AEST

Confirmation of AGM 2022 minutes moved by Robert Twin, seconded by Lisa Moore. Minutes passed.

President's report: Robert Twin

This is my second annual report as President of CMT Australia. It has been another very busy year during which your committee has advanced a number of our goals. This has again been a real team effort and members can be assured that our Association is working hard to justify your support.

In my previous report I noted our desire to further the progress we had made against our 2017 Strategic Plan. This document included 56 strategies across our 7 goals. My assessment is that we have actively pursued around half of these. Given that this work has been undertaken by our small volunteer committee of 7 plus our State Coordinators and support groups, I believe that this is a good outcome. Particularly given the more restricted meeting options as we recover from COVID19.

The highlights have included the following:

- Our 2023 National Conference held in September returning to a face-to-face format, but integrating the ZOOM option to extend our reach to our members across the Nation;
- Enhancements to our Newsletter format and distribution, particularly the new web-based presentation.
- Our capacity to support our committee and membership through the extended employment of our new Administrative Assistant Anna Siddell;
- Advances in the content of our website and outreach through social media;
- Completion of our conversion of all records across to a professionally supported online system that integrates with a single web-based membership database;
- Adoption of a marketing/communications strategy, and focused implementation of this to first priority stakeholder groups, primarily our members, and Allied Health Professionals;
- Continuation of our youth program and its expansion through staging to mentors and a 'Big Kids' network;
- Raising the awareness of CMT and its personal impacts to key health related Federal Ministers;
- Engagement with our research community and providing financial support of around \$60,000;
- Altering our constitution and awarding our inaugural Life Membership to Professor Garth Nicholson;
- Actively engaging with CMT America (CMTA) and building their recognition of our role in this region;
- Reaching out to parents of children with CMT to share experiences and promote support options;



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- Participation in a grant program alongside the Pathways Telehealth Nurse initiative, which whilst unsuccessful, has opened options to participate in the future; and
- An invitation was accepted by Jillian and Peter Critchley to be Associate Investigators at ANZAC Institute.

I would like to thank the members of your committee, our State Coordinators, and our Sustaining Partners for their support. During the year we welcomed our first CMT Aussie Big Kid Nick Peachey to our committee as a replacement for Shaana Dekker who found it necessary to step down. Thanks also to all our loyal members who give us the encouragement and resources to do what we do.

I propose that the Presidents Report for the year 2022/23 be approved.

Seconded: Lisa Moore

All participants are in favor of the report.

No questions or comments.

Treasurer's report: Robert Twin

This is my 13th Treasurer's report for CMT Australia, and I'm pleased to report that we continue to be in a sound financial position. The earnings for 2022/23 shows a net profit of \$15,284 which is around \$2,000 down on the previous year; however, this translates to an improved equity of \$119,626. Comparisons between financial years is always problematic, as donations and research grants represent our largest financial transactions, and these vary in timing, and across financial years.

CMT Australia is now exempt from the requirement to have a formal audit due to the scale of our turnover. Your committee agreed last year that we not seek a formal audit, and instead find a suitably qualified financial expert to review the accounts and pass judgment on their veracity. We were fortunate to have TaxBiz as one of our sustaining partners, and Max Newham has again completed such a review at no charge to our association. This is a saving of over \$1,000. Max has again concluded that the accounts for the Association are true and correct and I thank Max for his support in this regard. We will place on our website the 'profit and loss' and 'balance sheet' figures assessed by TaxBiz, along with Max's report to our membership.

We have retained our membership fees at their very modest rate of \$40.00 per household per year to ensure support for CMT Australia is affordable. This brings us around \$11,000 in revenue. To enable us to apply for government grants we have retained our GST reporting status. Whilst this depreciates our membership income, it does enable us to claim back GST on items of expenditure. We currently hold a credit of \$5,038 in this regard and I am experiencing some difficulty in securing these funds back from the ATO.

Our Association provided nearly \$60,000 in research grants over the last 12 months, some of which will be paid from the current financial year. The funds to enable this came from our members, our sustaining partners, and some bequests. All our researchers respond through updates on their projects at our National Conference.

I would like to express our appreciation to our four sustaining partners, Concord Hospital (in kind support), TaxBiz, Brazier Mobility, and Footpower. If you know of a company who would be

interested in supporting CMT Australia through this program, please contact me so we can discuss options with them.

I would like to make a special thank you to Lisa Moore and our Admin Assistant Anna Siddell for their support in reporting our various income streams. We understand that some members have had issues in dealing with our payment options and ask for your patience while we finetune these and assist where required.

I propose that the financial statements for the year 2022/23 be approved.

Seconded: Ellen Woodbridge

All participants are in favor of the report.

No questions or comments.

Darryl would like to thank Robert for his immense effort in the role of President and Treasurer.

Proposed a motion of thanks.

Seconded: Lin Johnson.

Nominations

Peter Critchley: I officially declare the committee of 2023 has finished. All positions are now open.

- Thank you and congratulations to the outgoing committee for their achievements which have been led by Robert.
- I am also proud of Nick Peachey who stepped up and project-managed the CMT Conference.
- Thank you to Lisa for doing a great job with the website.

| Committee Nominations | | |
|--|-----------------|-------------------|
| President | | |
| Nominee | Nominated by | seconded |
| Robert Twin | self | Darryl Beitsch |
| Vice President | | |
| Nominee | Nominated by | seconded |
| Helen Burnie | Lisa Moore | Darryl Beitsch |
| Treasurer | | |
| Nominee | Nominated by | seconded |
| Robert Twin | self | Darryl Beitsch |
| Secretary | | |
| Nominee | Nominated by | seconded |
| Lisa Moore | Robert Twin | Ian Moore |
| Committee Member 1 | | |
| Nominee | Nominated by | seconded |
| Jillian Critchley | Peter Critchley | Lisa Moore |
| Committee Member 2 | | |
| Nominee | Nominated by | seconded |
| Ellen Woodbridge | Lisa Moore | Jillian Critchley |
| Committee Member 3 | | |
| Nominee | Nominated by | seconded |
| Nickolas Peachey | Lisa Moore | Jillian Critchley |
| Committee 4 (if office bearer has more than 1 position) | | |
| Nominee | Nominated by | seconded |
| Darryl Beitsch | self | Robert Twin |

Proxy Votes

| Member | Nominated Proxy | |
|--------------------|-----------------|--|
| Phyllis Critchley | Peter Critchley | |
| Helen Burnie | Darryl Beitsch | |
| Apologies | | |
| Julie Rushton | | |
| Gaile Stebbeings | | |
| Marilyn Kremmer | | |
| Helen Burnie | | |
| Anna Siddell | | |
| Larissa Mckinnon | | |
| Max Newnham | | |
| Prof. Joshua Burns | | |
| Attendees | | |
| Robert Twin | | |
| Jillian Critchley | | |
| Peter Critchley | | |
| Ellen Woodbridge | | |
| Darryl Beitsch | | |
| Lisa Moore | | |
| Lin Johnson | | |
| Robert Johnson | | |
| Denise Thomas | | |

Peter Critchley: Welcome to all new members.

Robert Twin: Thank you to everyone who has taken on a position, and I look forward to working with you all. One project we will be focusing on over the next year is the Telehealth nurse.

Meeting closed – 2.25 pm AEST