



# CMT AUSTRALIA

Charcot-Marie-Tooth Association Australia Inc.

ABN 63 076189 912

REGISTERED CHARITY - ACNC

## CMT AUSTRALIA

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## AGM Minutes 19.11.2022

Meeting opened - 11.00am

Confirmation of AGM 2021 minutes moved by Darryl Beitsch, seconded by Ellen Woodbridge. Minutes passed.

### President's report

- Thanks to all committee members for all your support this year. As well as our State and support group coordinators and Sustaining Partners.
- In 2017 we published our first strategic plan with our goals as the foundation. We adopted 7 goals which collectively focus on:
  - people with CMT and those who support them.
  - the identification and promotion of support facilities and services for those impacted by CMT.
  - promoting awareness and research related to CMT.
  - and establishing alliances and partnerships with like groupings.
- Collectively these coalesce into our mission statement. 'To unite all those in Australia who are impacted by CMT, the most common inherited neuropathy; empower those with CMT to live their lives to the fullest; and to encourage our community to support CMT Australia in its goals.'

So how did we meet these challenges over the last year?

  - We maximised the capacity of our limited volunteer base by allocating specific responsibilities across our goals and market segments.
  - We continued to implement our 2017 strategic plan to steer us towards targeted outcomes based on our goals.
  - We retained and enhanced our strengths, including activities such as the CMT Aussie Kids program, our CMT Community newsletter, our website, our online seminars, our support of our researchers, our social media interfaces, our sustaining partner support, our member communications, our nationally distributed network of supporters, and our sympathetic ear when required.
  - We branched out to other groups and programs which offered support to us, as a patient support organisation.
  - We enhanced our capacity to operate nationally and efficiently by taking advantage of government support for digital conversion and marketing.
  - We granted over \$50,000 dollars in research funding provided by you, our biggest supporters.
  - We have provided our members with 'stress balls' with multiple uses.
- We have expanded our administration support by employing Anna Siddell as our part-time Administration Assistant to enable our volunteer committee to focus on our core business.
- March 2022, we had a ten-year celebration of the Aussie Kids which was a great success.
- September National Conference attracted good numbers of >50 people and received positive feedback.
- Jillian Critchley is working on a program to assist Parents of children with CMT.

- Lisa Moore is working on a marketing program which consists of ten segments.
- Whilst these initiatives have been driven by our extraordinary committee, we could not have undertaken these without your support, both financial and participation. It is your encouragement and involvement which keeps us actively implementing our mission. Thank you. I have been proud to lead CMT Australia over the past 12 months.

Seconded: Margaret Adams

All participants are in favor of the report.

No questions.

#### Treasurer's report

- We continue to be in a sound financial position.
- Profit and loss for 2021/22 shows a net profit of \$49,868, (this includes a carryover of donations for Youth and Research from the previous year of \$32,484). If this is adjusted out, then the net profit reduces to \$17,384, a reduction of \$30 on the 2020/21 result. This demonstrates that our non-donation financial management is steady, indicating a good balance between our revenue and expenditure outside of donations.
- Our biggest incomes and expenses relate to donations, and it is difficult to track progress here on an annual basis due to the fact that donations are not matched by expenditure in the same financial year.
- A good measure of our financial position is reflected in the total equity as at 30th June 2022 which is reported in the balance sheet at \$104,296. CMT Australia is now exempt from the requirement to have a formal audit due to the scale of our turnover. Your committee agreed that this year we not seek a formal audit, and instead find a suitably qualified financial expert to review the accounts and pass judgment on their veracity.
- We were fortunate to have TaxBiz as one of our sustaining partners, and Max Newham has completed such a review at no charge to our association. This is a saving of over \$1,000 and I thank Max for his support in this regard. We have placed on our website the 'profit and loss' and 'balance sheet' figures assessed by TaxBiz, along with Max's report to our membership.
- We have retained our membership fees at their very modest rate of \$40.00 per household per year to ensure support for CMT Australia is affordable. This brings us around \$11,000 in revenue.
- To enable us to apply for government grants we have retained our GST reporting status. Whilst this depreciates our membership income, it does enable us to claim back GST on items of expenditure. We currently hold a credit of \$2,170 in this regard.
- Our current research donation account sits at around \$5,000 after having provided seed funding of \$10,000 to each of the 3 research projects we are currently supporting. Along with our researchers, we have established GiveNow CrowdRaisers to enable the balance funding of these projects with a total requested of around \$25,000
- I would like to express our appreciation to our four sustaining partners, Concord Hospital (in kind support), TaxBiz, Brazier Mobility, and Footpower. If you know of a company who would be interested in supporting CMT Australia through this program, please contact me so we can discuss options with them.
- I would like to make a special thank you to Lisa Moore for managing the website and generating membership receipts.
- We understand that some members have had issues in dealing with our payment options and ask for your patience while we finetune these.
- The financial statements for the year 2021/22 were only posted on our website this morning. Happy for people to review them and send any questions or update requests after this meeting.

Seconded: Lisa Moore

### Nominations

Peter Critchley: I officially declare the committee of 2022 has finished. All positions are now open.

- Thank you, Robert, for your leadership over the past year.
- Thank you to all committee members for your efforts over the past year including excellent work on the website run by Lisa Moore and the Support program across Australia run by Darryl Beitsch and Helen Burnie.

<b>Position</b>	<b>Nominee</b>	<b>Nominated by</b>	<b>Seconded</b>	<b>Accepted</b>
President	Robert Twin	Jillian Critchley	Lisa Moore	Robert Twin
Vice President	Helen Burnie	Robert Twin	Jillian Critchley	Helen Burnie
Treasurer	Robert Twin	Jillian Critchley	Margaret Adams	Robert Twin
Secretary	Lisa Moore	Robert Twin	Darryl Beitsch	Lisa Moore
Committee	Darryl Beitsch	Robert Twin	Lisa Moore	Darryl Beitsch
	Shaana Dekker	Robert Twin	Lisa Moore	Sharna Dekker
	Jillian Critchley	Peter Critchley	Darryl Beitsch	Jillian Critchley
	Ellen Woodridge	Peter Critchley	Darryl Beitsch	Ellen Woodridge
Public Officer	Peter Critchley			

Peter Critchley: Welcome to all new members.

Robert Twin: Thank you to everyone who has taken on a position, and I look forward to working with you all.

**Meeting closed - 11.30am**

### List of Attendees

Robert Twin  
Jillian Critchley  
Peter Critchley  
Beth Wallace  
Anna Siddell  
Margaret Adams  
Ellen Woodbridge  
Darryl Beitsch  
Lisa Moore  
Helen Burnie  
Dayle Redden